

**TOWN OF FRIENDSHIP ORGANIZATIONAL MEETING
JANUARY 4, 2017
DEPOT STREET MEETING ROOM-7PM**

Call to Order by Supervisor Bouvet.

Pledge of allegiance observed by all.

Roll Call: Supervisor: James Blouvet-present
Councilman- Russell Hall-present
Councilman- Carolyn Carney-present
Councilman- Donette Shelley-absent
Councilman- Linda Mascho-absent

Assemblage: Robert Cummins, Mark Voorheis.

Suspervisor James Blouvet appoints, Linda Mascho as Deputy Supervisor for 2017.

Motion Appointing the Town Clerk as Registrar of Vital Statistics. Fees go to Town Clerk payable by voucher, offered by James Blouvet, seconded by Russell Hall. All approve.

Motion designating the Olean Times Herald as the Official Newspaper, offered by Carolyn Carney, seconded by James Blouvet. All approve.

Motion designating Community Bank, N.A., as the Official Depository, offered by Russell Hall, seconded by Carolyn Carney. All approve.

Motion setting the Regular Town Board Meeting for the 3rd Wednesday of every month at 7:00pm in the Depot Street Meeting Room, offered by Russell Hall, seconded by Carolyn Carney. All approve.

*Note the Town Clerk has appointed Tiffany Benscoter as the Deputy Town Clerk/Registrar.

Motion setting the rate of reimbursement for the use of private vehicles on Town Business at .535 cents per mile, with motion requiring all mileage reimbursement/vouchers to be turned in at the end of each month, offered by Russell Hall, seconded by Carolyn Carney. All approve.

Motion appointing Patricia Schurr as Records Management Officer(RMO) for the Year 2017, offered by James Blouvet, seconded by Carolyn Carney. All approve.

Motion designating David Pullen, as the Town Attorney for year 2017 payable on a monthly basis, offered by Russell Hall, seconded by James Blouvet. All approve.

Motion appointing Tonia Witter as Town Assessor at 9,600.00 per year, payable bi-weekly offered by Russell Hall, seconded by Carolyn Carney. All approve.

Motion to appoint Kevin Margerum as Building Inspector/Code Enforcement Officer at 10,200.00 per year, payable bi-weekly offered by Russell Hall, seconded by Carolyn Carney. All approve.

Motion to appoint Mark Voorheis as Town Historian for 2017 at an annual expense of 800.00 (400.00/Salary 400.00 Expense) offered by James Blouvet, seconded by Carolyn. all approve.

Motion to appoint David Szucs to fill the position of Town Justice for the remaining of the 1 year term at \$13,070.00 per year, payable bi-weekly offered by Russell Hall, seconded by James Blouvet. All approve.

Motion to appoint the position of the Fair Housing Officer for 2017 as Carolyn Carney, offered by James Blouvet, seconded by Russell Hall. All approve.

Motion to: renew contacts between the Town of Friendship and:

- (1) Crossing Guard, Paul Ozimek at 15.95 per day, payable bi-weekly.
- (2) Court Monitor at \$50.00 per week.
- (3) Jacqueline White at \$9.70 per hour, paid monthly for office cleaner.

Motion offered by Russell Hall, seconded by Carolyn Carney. All approve.

Motion to approve for the 2015 and 2016 Justice Audit to be done by Claire Granger, offered by James Blouvet, seconded by Carolyn Carney. All approve.

Motion to approve grant of \$200.00 to Friendship American Legion for Memorial Services, offered by Russell Hall, seconded by Carolyn Carney. All approve.

RESOLUTION 1-2017

Be it **hereby** Resolved that James B. Blouvet, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of Administration, including transfer of monies within each fund. Transfer of monies between funds will still need to be approved by the Town Board, offered by Russell Hall, seconded by Carolyn Carney. All approve.

RESOLUTION 2-2017

Be it **hereby** Resolved that the Board of Police Commissioners will be all Town Board Members, offered by James Blouvet, seconded by Russell Hall. All approve.

RESOLUTION 3-2017

Be it **hereby** Resolved to renew the annual contract between the Town of Friendship and Allegany County for the Inter-municipal Mutual Aid Agreement, offered by Russell Hall, seconded by Carolyn Carney. All approve.

Motion to appoint Connie Otto as Dog Control Officer for the year 2017 at an annual salary of 3,714.00 per year payable bi-weekly with mileage reimbursement paid monthly, offered by James Blouvet, seconded by Russell Hall. All approve.

Motion to approve Mike Bidwell, Highway Superintendent at an annual salary of \$49,000.00 payable bi-weekly, offered by James Blouvet, seconded by Carolyn Carney. all approve.

The Salaries of Elected Officials and other personnel are as follows:

Supervisor	5,200/year payable bi-weekly
Town Clerk/Tax Collector	17,083.00/year payable bi-weekly
Deputy Town Clerk	12.42/hour payable bi-weekly
Councilman(4)	2,400.00/year payable quarterly
Justices(2)	6,407.00/year payable bi-weekly *corrected to 6,535.00
Court Clerk(25 hrs.wk)	10.14/hour payable bi-weekly
Officer in Charge	10,200.00/year payable bi-weekly
Officer in Charge	14.57/hour payable bi-weekly
Part time Police Officers(max 60hrs/wk)	14.57/hour payable bi-weekly
Bookkeeper(25 hrs/wk)	15.06/hour payable bi-weekly
Superintendent of Highways	49,000.00/year payable bi-weekly
Superintendent of Public Works	50,558.00/year payable bi-weekly
Water Bookkeeper	6,024.00/year payable bi-weekly
Sewer Bookkeeper	6,024.00/year payable bi-weekly
Part time Refuse Truck Drivers	13.39/hour payable bi-weekly
Part time Refuse Workers	11.59/hour payable bi-weekly
Part time Clerk	12.42/hour payable bi-weekly

Noted: That the work week and pay schedule for Town Highway Department, Sewer and Water Department workers is set as specified by Union Contract.

Motion authorizing Lisa Szucs, Earletta Swift and Frank Mitchell Bush as the Board of Assessment Review to be recompensed \$50.00 each, offered by Russell Hall, seconded by James Blouvet. All approve.

Authorization: Petty Cash

100.00 to Town Clerk for General Purposes

25.00 to Water Clerk for Change Fund

25.00 to Sewer Clerk for Change Fund

25.00 to Police for Petty Cash Fund

50.00 to Justice Department for Petty Cash Fund

Offered by James Blouvet, seconded by Russell Hall. All approve.

Supervisor James Blouvet appointed the following to designated committees:

Audit: Full Board

Highway: Full Board

Water/Sewer/Sidewalks/Storm Drains: Russell Hall, Carolyn Carney

Public Safety/Justice Courts: Linda Mascho, Donette Shelley

Code Enforcement/Bldg.Permits: Carolyn Carney, Donette Shelley

Buildings/Ground Parks: Carolyn Carney, Linda Mascho

Fire Department & Ambulance Squad: James Blouvet, Linda Mascho.

Personnel Contract Negotiations: Russell Hall, Carolyn Carney

Refuse: James Blouvet, Russell Hall.

Town Wide Celebrations: Full Board

Police Committee: Full Board

Water Shut-off Review: Full Board

Note: The Supervisor is a member of all committees. In those cases where more than one person is on a committee, the first name listed shall be the chairman of the committee.

Motion that Robert Cummins be appointed Sidewalks District Superintendent of the Town of Friendship at \$10,617.31 per year payable bi-weekly.

That Robert Cummins be appointed in charge of Storm Sewers at 1,011.17 per year payable bi-weekly.

That Robert Cummins be appointed in charge of Buildings at 1,011.17 per year payable bi-weekly.

That Robert Cummins be appointed in charge of Parks at 1,011.17 per year payable bi-weekly.

That Robert Cummins be appointed in charge of Refuse at 1,011.17 per year payable bi-weekly.

Above motions offered by Russell Hall, seconded by Carolyn Carney. All approve.

Supervisor James B. Blouvet appointed Linda Mascho as Deputy Supervisor of the Water District for 2017.

Motion that Patricia Schurr be appointed Water District Usage Collector at an annual salary of 6,024.00 per year, payable bi-weekly, offered by James Blouvet, seconded by Carolyn Carney. All approve.

Motion that Robert Cummins be appointed Water District Superintendent at 10,617.32 per year payable bi-weekly, offered by Carolyn Carney, seconded by Russell Hall. All approve.

RESOLUTION 4-2017

Be it hereby resolved that James B. Blouvet, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfers of monies within various water fund accounts. Transfer of monies between accounts will still need to be approved by the Board, offered by Carolyn Carney, seconded by Russell Hall. All approve.

FRIENDSHIP SEWER DISTRICT I AND II

James B. Blouvet appointed Linda Mascho, Deputy Supervisor of the Sewer Districts for 2017.

Motion that Patricia Schurr be appointed Sewer Districts Usage Collector at an annual salary of 6,024.00 per year, payable bi-weekly, offered by Carolyn Carney, seconded by Russell Hall. All approve.

Motion that Robert Cummins be appointed Sewer District Superintendent at an annual salary of \$25,279.33 per year, payable bi-weekly, offered by Carolyn Carney, seconded by Russell Hall. All approve.

RESOLUTION 5-2017

BE IT HEREBY RESOLVED, that James B. Blouvet, Supervisor of the Town of Friendship is hereby designated as having the powers and duties of administration, including transfer of monies within various Sewer fund accounts. Transfer of monies between accounts will still need to be approved by the Town Board, offered by Russell Hall, seconded by Carolyn Carney. All approve.

RESOLUTION 6-2017

BE IT HEREBY RESOLVED, that portion of roads listed were removed by state due to their GPS system not picking them up. This affects the Highway CHIPS Program, etc. as we won't be reimbursed for our servicing the roads.

Roll call vote:

James Blouvet, Supervisor-yes

Donette Shelley, Councilman-absent

Russell Hall, Councilman- yes

Linda Mascho, Councilman-absent

Carolyn Carney, Councilman-yes

Motion to approve the agreement between the Town of Friendship and Allegany County regarding treatment of leachate, offered by Russell Hall, seconded by Carolyn Carney. All approve.

Motion to adjourn offered by James Blouvet, seconded by Russell Hall. All approve.

adjourned: 7:35 pm

Respectfully submitted,

Patricia Schurr, Town Clerk